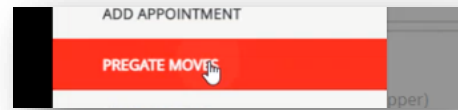
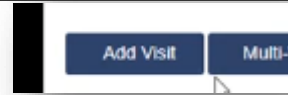


Schedule a Pre-Gate with Export Fees – For Trucking Companies

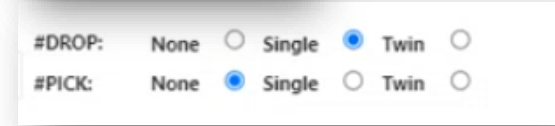
From the Community Portal Menu select Pre-gate Moves.



Click on the Add Visit button. Select your terminal and click Save.

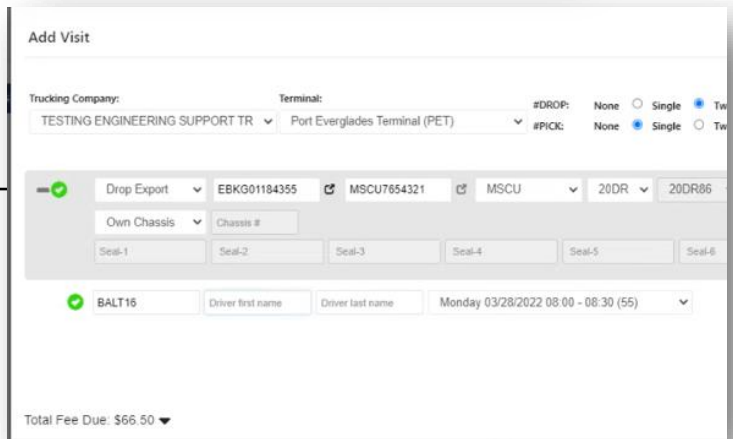


To isolate the drop export, select Drop to 'Single', and Pick to 'None.'



Add your Reference Number (Booking Number), Container Number, & Truck Plate.

Select your appointment time. The total fees dues will show at the bottom left. Select Save.



When the appointment is created, the fees are added to your Shopping Cart. The appointment is changed to a Pending Status

Note: The appointment will not be sent to the terminal for confirmation until all fees have been paid.

Select the Shopping Cart at the top right. Enter your Payment Type. A reference and memo can be added as desired.

Check that you agree to the Platform Service Fee and Card Terms of use and complete the purchase.

Your receipt will show indicating successful payment. Once the fees are paid the appointment is sent to the terminal.

Item	Line	Ref	Facility	Description	Amount
PET Pre-gate Fees					
PET-0028-00370	MSCU	EBKG01184355	PET	MSCU7654321 Pre-gate Eff	10.00 USD
PET-0028-00370	MSCU	EBKG01184355	PET	MSCU7654321 Pre-gate Weighing Fee	23.50 USD
PET-0028-00370	MSCU	EBKG01184355	PET	MSCU7654321 Pre-gate Security Fee	16.50 USD
PET-0028-00370	MSCU	EBKG01184355	PET	MSCU7654321 Pre-gate Online Convenience Fee	13.50 USD
PET Pre-gate Fees					66.50 USD
Platform Service Fee					<input type="checkbox"/> I Agree/Acknowledge
Card Terms of Use					<input type="checkbox"/> I Agree/Acknowledge

Navigate back to the Pre-Gates move screen. Search for your appointment. The appointment will remain in pending status until the terminal confirms the appointment.

After the terminal confirms the appointment, the status will change to confirmed. The Pre-Gate is ready for the driver to drop off the export.

